

**Cook County Curling Club Board of Directors Meeting Minutes  
November 13, 2023 at 5 PM**

Attendees: Karen Futterer, Dave Homyak, Jenny McGowan, Andrea Cuthbert, Joanne Smith, Carl Solander, and Duane Hasegawa. Absent: Katy Smith

Agenda was reviewed and items discussed are described below.

**President's Report**

Prior to the board meeting, the board of directors by email or verbal consent passed a motion to have Dave Jansen take control of the club's website and modify it to improve publicity and communication within the club and its counterparts in the curling community.

**Motion unanimously passed the process** of board of directors to purchase or approve limited expenses in between board meetings. These include one-time and recurring expenses that are particularly time sensitive, e.g., at the beginning of the curling season and bonspiel events.

**Vice-President's Report**

Annual Soup N Sweep event attracted about a dozen people, 4 of whom are now paid members. The Halloween Bonspiel had eight teams and was an enjoyable costumed event.

**Treasurer's Report was reviewed:** See attachment.

**Treasurer's Items that were discussed**

- 1) USA Curling Membership for 2023-24 (due 11/30/23) was discussed with advantages and disadvantages compared for a small membership club like ours. Without enrolling in USA Curling, we waive our opportunity to join in national championships. By purchasing liability insurance linked to our current property & casualty insurance policy, our club would realize substantial savings.

**Motion unanimously passed to:** 1) not renew membership with USA Curling; 2) cancel current property casualty insurance with Selective; 3) replace same insurance with Auto-Owners (by David Smith); 4) add Commercial General Liability Insurance with Auto-Owners; 5) obtain a quote on Directors and Owners Liability (less than \$300 additional) to present at our next meeting; and 6) resign members' previously liability waivers by December 1<sup>st</sup>.

- 2) Proposal to consolidate financial data under one system. Treasurer Dave Homyak discussed current methods for tracking income, expenses, and reporting. The amount of time and record keeping requires many hours per month. Dave recommended switching the club's financial data to Quickbooks citing at least 4 advantages but also some added costs for certain payment processing.

**Motion unanimously passed** to use Quickbooks for our curling club's financial data. Dave will setup.

- 3) Mark Pedersen requested the use of Playpass, an online scheduler and database for league play. The program integrates schedules, league scores, registration and waivers with some overlap with Quickbooks. There is a reduced monthly fee for non-profits.

**Motion unanimously passed to use Playpass, but with Dave Jansen as administrator.**

**(\*\*President's note: after the board meeting, Dave Jansen sent emails on an alternative to purchasing a Playpass account for our club. The discussion will be taken up at our next board meeting\*\*)**

**Ice Maintenance.**

Brian Smith requested the purchase of a dialed measuring device to replace our mechanical one. Brian will submit a quote for the purchase and this will be discussed at our next board meeting. The directors felt that the new device should be available for our upcoming bonspiels.

**ITEMS NOT DISCUSSED AT 11/13/23 BOARD MEETING**

**\*2 Person Champagne Bonspiel 1/12 or 1/13 to 1/14/24\***

Publicity

**\*Community Center Program catalog (response due 12/1/23)\***

Replacing outdated Facebook and its link with our website

Banners and Invoices are due by 1/31/24

Club Newsletter, Boreal, and VCC connections

Buttons for members to wear indicating the importance of supporting our club

2023-2024 Events

Plans for 2024 annual meeting, recruitment, and fall Bonspiel

Sunday Youth League/Family & Children Day Event

Cabin Fever club (and their relatives) curling competition

**Board of Directors will receive separate emails for deciding time sensitive issues (\*)**

**Next Board of Directors Meeting is on Monday, December 11, 2023 at 5 pm**

Meeting was adjourned at 5:45 pm

Respectfully submitted,

Duane Hasegawa

President and Acting Secretary